

G O V E R N M E N T O F T H E R E P U B L I C O F K E N Y A



B A R I N G O C O U N T Y G O V E R N M E N T

Tender Document

For

TENDER NO. BRCG/TNR/229/2015/2016

**TENDER NAME: – PROPOSED
CONSTRUCTION OF COUNTY
OFFICES AT KABARNET IN BARINGO
COUNTY**

FINANCIAL YEAR 2015/2016

**OFFICE OF THE GOVERNOR,
BARINGO COUNTY GOVERNMENT**

P. O. Box 53 - 30400

KABARNET

Tel:053 22115

CLOSING DATE: Thursday 27th April, 2016

TIME: 12.00 Noon (EAST AFRICAN TIME)

BARINGO COUNTY GOVERNMENT
FOR THE CONSTRUCTION OF THE PROPOSED COUNTY HEADQUARTERS OFFICES AT
KABARNET

SECTION I - INVITATION TO TENDER

DATE: 14TH APRIL, 2016

TENDER REF NO: BCG/TNR/229/15/16

TENDER NAME: PROPOSED HEADQUARTERS FOR BARINGO COUNTY GOVERNMENT IN KABARNET

The **BARINGO COUNTY GOVERNMENT [BCG]** invites Interested Contractors for the construction of County Offices (*which may be phased*) at Kabarnet from reputable construction contractors and specialized sub-contractors who have successfully undertaken similar works in the recent past.

The Proposed Works includes: **Builder's and Civil Works, Electrical Installations, Mechanical Installations and Plumbing & Drainage** among others.

Interested Contractors and specialized Sub-contractors are invited to make submissions that will enable BCG evaluate their experience and capability to undertake the assignment. For the purpose of short listing qualified contractors, it is required that the interested Contractors and specialized Sub-contractors **MUST** provide 3 copies of bound documents for the following;

- a) Certificate of Incorporation under CAP 486.
- b) Single Business Permit Certificate.
- c) Registration Certificates with NCA/ERC
 - Builder's Work (NCA 2 and above) works up to Kshs. 500,000,000.00
 - Plumbing, Drainage, and Fire Fighting Sub – Contractors (NCA5 and above) and Ministry of Water and Irrigation Category B and above
 - Electrical Installations Sub – Contractors same as above but (Class B and above) by ERC
- d) Valid Tax Compliance Certificate from Kenya Revenue Authority.
- e) PIN and VAT certificates of registration with Kenya Revenue Authority.
- f) NSSF and NHIF current Compliance Certificates or letters confirming compliance upto date.
- g) Total monetary value of construction work performed for each of the last five years:
- h) Evidence of having successfully completed a minimum of FIVE (5) similar projects for the last FIVE (5) years, each of which must be at least of a value of **Kshs. Three Hundred Million** and above (for the main contractor). (Enclose copies of Certificates of completion from the project architects)
- i) Major items of construction equipment proposed to carry out the Contract and an undertaking that they will be available for the Contract.
- j) Qualifications and experiences of key site management and technical personnel proposed for the Contract and an undertaking that they shall be available for the Contract.
- k) Reports on the financial standing of the tenderer, such as profit and loss statements and auditor's reports for the past THREE years.
- l) Evidence of adequacy of working capital for this Contract (access to line(s) of credit and availability of other financial resources).
- m) Letters from their Bankers and authority to seek references from them.
- n) Comprehensive company profile.
- o) Information regarding any litigation, current or during the last five years, in which the tenderer is involved, the parties concerned and disputed amount; and

The contractors shall be invited to tender for the above proposed project after which they will be technically and financially evaluated on the basis of their responsiveness and the most advantageous contractor shall eventually be awarded the contract. Consequently to qualify for award of the Contract, tenderers shall meet the following minimum qualifying criteria;

- a) Annual volume of construction work of at least 2.5 times the estimated annual cash flow for the Contract for atleast **THREE (3)** years;
- b) Experience as main contractor in the construction of at least **FIVE (5)** works of a nature and complexity equivalent to the works over the last **FIVE (5)** years (to comply with this requirement, works cited should be at least 70 percent complete);
- c) Proposals for the timely acquisition (own, lease, hire, etc) of the essential equipment listed as required for the Works;
- d) A Contract manager with at least **FIVE** years' experience in works of an equivalent nature and volume, including no less than **THREE** years as Manager; and
- e) Liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the Contract, of no less than 4 months of the estimated payment flow under this Contract

- f) The tenderer shall furnish, as part of the tender, a Tender Security for a sum of **2% of the total Bid Sum**. This shall be in the form of a bank draft, Insurance approved by PPOA or a bank guarantee from an established and reputable bank approved by the Employer in the format provided in the Tender Documents to remain in force for a period of One Hundred and Fifty (150) days from the closing date of the tender.

- g) A successful Tenderer (Candidate) upon award of contract shall be required to furnish the Procuring Entity with a Performance Guarantee (Security) of **5% (Five Percent) of the Contract Sum** before signing the Contract Agreement and commencement of the works.

- h) Prices quoted should be net inclusive of all taxes and delivery must be in Kenya Shillings and shall remain valid for **One Hundred and Twenty (120) days** from the closing date of the tender.

- i) .A prospective tenderer requiring any clarification of the tender documents may notify the Employer in writing or by cable, telex, facsimile or e-mail at the address given here-below. The Employer will only respond to requests for clarification received earlier than seven days prior to the deadline for submission of tenders. Copies of the Employer's response will be forwarded to all persons issued with tendering documents, including a description of the inquiry, but without identifying its source.

Address for Clarifications: THE DIRECTOR-SUPPLY CHAIN MANAGEMENT,
COUNTY GOVERNMENT OF BARINGO,
P.O. BOX 53-30400
KABARNET.

- j) Completed tender documents (Original and Copy) are to be enclosed in plain sealed envelopes marked with tender reference number and be deposited in the **Tender Box at the Ground Floor of the Office of the Governor, Baringo County Government (along Hospital Road)** or be addressed to **The Office of the Governor, Baringo County Government, P. O. Box 53 - 30400, Kabarnet** so as to be received on or before **Monday 27th APRIL 2015 12.00 noon (East African Time)**.

- k) Tenders will be opened publicly immediately thereafter in the presence of the Candidates or their representatives who choose to attend at **Baringo County Government Offices (along Hospital Road), Kabarnet**.

- l) The Government reserves the right to reject any tender without giving reasons for the rejection and does not bind itself to accept the lowest or any tender.

- m) Please confirm receipt of this letter immediately in writing by mail, email, cable/facsimile or telex.

Yours faithfully,

COUNTY SECRETARY