

BARINGO COUNTY GOVERNMENT

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Our Ref:



Office of the CEC Education and ICT,

P.O. Box 53-30400, **KABARNET**

20<sup>TH</sup> NOVEMBER, 2018.

DEPARTMENT OF EDUCATION, SPORTS, YOUTH, GENDER, CULTURE AND SOCIAL SERVICES

## PUBLIC NOTICE

### **BURSARY DISBURSMENT CALENDER FOR SECONDARY SCHOOL STUDENTS FOR THE FINANCIAL YEAR 2018/2019.**

S/NO	ACTIVITY	RESPONSIBILITY	DURATION/DEADLINE
1	FILLING AND SUBMISSION OF BURSARY APPLICATION FORMS	STUDENTS FROM SECONDARY, & SPECIAL SCHOOLS.	21/11/2018 TO 03/12/2018
2	SORTING AND VETTING OF APPLICATION FORMS AND AWARDING OF BENEFICIARIES.	WARD BURSARY COMMITTEE AND WARD ADMINISTRATOR.	04/12/2018 TO 07/12/2018
3	SUBMISSION OF DOCUMENTS TO CEC'S OFFICE. ✓ ORIGINAL LIST OF ALL APPLICANTS. ✓ THE FINAL LIST OF BENEFICIARIES. ✓ FILE CONTAINING ALL THE FILLED APPLICATION FORMS.	WARD ADMINSTRATOR.	11/12/2018
4	COUNTY BURSARY COMMITTEE MEETING.	CEC - EDUCATION	14/12/2018
5	WRITING OF CHEQUES TO RESPECTIVE INSTITUTIONS.	SPECIAL PROGRAMME OFFICER	17/12/2018 TO 27/12/2018
6	SIGNING OF CHEQUES.	CO - EDUCATION CO - FINANCE	28/12/2018 TO 04/01/2019
7	DISBURSEMENT OF CHEQUES TO RESPECTIVE SUB-COUNTIES HQ.	CEC's OFFICE	7/01/2019 TO 9/01/2019

**PREPARED:**

**MEGIRI WINNY - SPECIAL PROGRAMME OFFICER - EDUCATION, SPORTS, YOUTH, GENDER, CULTURE AND SOCIAL SERVICES.**

**CC - CEC EDUCATION, SPORTS, YOUTH, GENDER, CULTURE AND SOCIAL SERVICES.**

**CO - EDUCATION**